

# COMPLEMENTARY MEDICAL PRACTITIONERS

BROKER / INSURANCE AGENT

PLEASE READ THESE GUIDANCE NOTES BEFORE COMPLETING THE PROPOSAL FORM. WHERE FURTHER INFORMATION IS REQUIRED PLEASE REFER TO YOUR BROKER / INSURANCE AGENT.

**PLEASE NOTE** This Proposal Form is for a CLAIMS MADE policy. A CLAIMS MADE policy only responds to "claims" made against the Insured and notified to Underwriters during the period of insurance.

- This Proposal Form must be typed, or completed in ink and signed and dated by the Proposer. Please answer every question fully, and state "NIL" or "NONE" as applicable. Incomplete answers may not be accepted and can delay quotation.
- Please complete separate Proposal Forms for each Partner to be included in the quotation and attach a list of all Partners.
- Please submit any additional information you feel may be of assistance to Underwriters, such as Brochures etc.
- Should there be insufficient room in the Proposal Form for full details, please attach further information on signed and dated sheets, wherever possible following the same format and question number.
- It is the duty of the Proposer to disclose all material facts to Underwriters. Where this is omitted, the Underwriters may avoid their obligations under the Policy.

For the purposes of the Proposal and for all purposes relating to any policy issued pursuant to this Proposal, a 'material fact' shall be deemed to be one that would be likely to influence an Underwriter's judgment and acceptance of your Proposal.

- Upon acceptance of the Underwriters' terms and conditions and payment of the premium all information provided by the Proposer together with the guidance notes will be deemed to be incorporated in the contract between Underwriters and the Insured.

**Copies of the Proposal Forms should be retained for your own records.**



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Syndicate 2468 at Lloyd's and / or Acting as agent for  
Syndicate 2468 at Lloyd's

1. Full name of the Insured:

Date of birth:

2. Trading name (if different from the above):

3. Have you ever engaged in a similar activity under a different name?

YES  NO

If 'YES' please give full details:

4. i) Address:

  
  
  
 Postal Code: \_\_\_\_\_ Country: \_\_\_\_\_  
 Telephone Number: \_\_\_\_\_  
 Facsimile Number: \_\_\_\_\_

ii) Practice / Trading address/es (if different from above):

  
  
  
 Postal Code: \_\_\_\_\_ Country: \_\_\_\_\_  
 Telephone Number: \_\_\_\_\_  
 Facsimile Number: \_\_\_\_\_

If cover is required for more than one location, please attach a list of all addresses.

**SIGNING OF THIS PROPOSAL FORM DOES NOT BIND THE PROPOSER OR UNDERWRITERS TO COMPLETE A CONTRACT OF INSURANCE**

**Notice to Proposers resident in the EU**

The parties completing this Contract are free to choose the law applicable to this Contract. However, unless it is specifically agreed to the contrary, the Contract shall be subject to the law of the Country stipulated in the applicable EC Insurances pre-contractually required in accordance with the Third EU Non-Life Directive.

8 Lloyd's Avenue, London EC3N 3EL

Tel No. +44 (0)20 7488 7700 Fax No. +44 (0)20 7488 7800

INTERNET. <http://www.marketform.com> E-MAIL. [info@marketform.com](mailto:info@marketform.com)

5. i) **WHAT IS YOUR TOTAL GROSS ANNUAL INCOME EXCLUDING INCOME FROM THE SALE OF GOODS? (If new business please state estimated income for the forthcoming 12 months)**

**THIS QUESTION MUST BE ANSWERED.**

ii) Total number of Treatments / Sessions / Consultations?

6. Do you work as an individual practitioner/therapist?

YES  NO

7. i) In what branch or branches of complementary medicine are you qualified and, if applicable, licensed to practise?

- |                      |                          |                     |                          |
|----------------------|--------------------------|---------------------|--------------------------|
| Acupuncture          | <input type="checkbox"/> | Light Touch Therapy | <input type="checkbox"/> |
| Acupressure          | <input type="checkbox"/> | Massage             | <input type="checkbox"/> |
| Allergy Testing      | <input type="checkbox"/> | Moxibustion         | <input type="checkbox"/> |
| Alexander Technique  | <input type="checkbox"/> | Music Therapy       | <input type="checkbox"/> |
| Aromatherapy         | <input type="checkbox"/> | Naturopathy         | <input type="checkbox"/> |
| Ayurveda             | <input type="checkbox"/> | Neuro-linguistic-   | <input type="checkbox"/> |
| Bach Remedies        | <input type="checkbox"/> | programming         | <input type="checkbox"/> |
| Bates Method         | <input type="checkbox"/> | Nutrition Therapy   | <input type="checkbox"/> |
| Colonic Irrigation   | <input type="checkbox"/> | On Site Massage     | <input type="checkbox"/> |
| Colour Therapy       | <input type="checkbox"/> | Polarity Therapy    | <input type="checkbox"/> |
| Counselling          | <input type="checkbox"/> | Psychology          | <input type="checkbox"/> |
| Crystal Therapy      | <input type="checkbox"/> | Radionics           | <input type="checkbox"/> |
| Craniosacral Therapy | <input type="checkbox"/> | Reflexology         | <input type="checkbox"/> |
| Healing/Reiki        | <input type="checkbox"/> | Rolfing             | <input type="checkbox"/> |
| Herbalism            | <input type="checkbox"/> | Sports Massage      | <input type="checkbox"/> |
| Hypnotherapy         | <input type="checkbox"/> | Stress Counselling  | <input type="checkbox"/> |
| Indian Head Massage  | <input type="checkbox"/> | Touch for Health    | <input type="checkbox"/> |
| Iridology            | <input type="checkbox"/> | Yoga                | <input type="checkbox"/> |
| Kinesology           | <input type="checkbox"/> |                     |                          |

Other (please specify):


ii) Where and when did you qualify?

Please provide a copy of your Certificates / Diplomas with the application

8. Please give full details of what patient records are kept, where and how they are stored and for how long they are retained:


**Please note it is a requirement of this policy that all records are retained for a minimum period of 10 years, and in the case of minors, 10 years from majority.**

9. Please state the approximate percentage breakdown of your work between the following categories and state whether you are employed or self-employed:

	EMPLOYED	SELF - EMPLOYED
The Proposer's Private Practice Clinics	<input type="text"/>	<input type="text"/>
Private Non-Surgical Nursing Homes and Hospices	<input type="text"/>	<input type="text"/>
Patients' Homes	<input type="text"/>	<input type="text"/>
Other (please specify)	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>
Total	<input type="text"/>	<input type="text"/>

If you are an employee, please state the name of the company (or other entity) for whom you work:

10. Has the Proposer or any employee involved in the treatment or care of patients been the subject of or convicted of any criminal offence (other than minor traffic offences), professional disciplinary proceedings or inquiries?

YES  NO

If 'YES' please give full details:


11. i) Are you a member of any professional organisation, or registered with any self regulating body?

YES  NO

If 'YES' please state which and period of membership / registration:


ii) Has membership or registration with such organisation/body ever been suspended, withdrawn, amended or declined or had conditions attached?

YES  NO

12. If you are an employee, is it a condition of your employment that you maintain Medical Professional Liability Insurance?

YES  NO

13. Have you ever been Insured for Medical Professional Liability?

YES  NO

If 'YES' please state:

i) The name of the Underwriter/s:

ii) The Insurance period:

iii) The limits of liability provided:

iv) Has any application for this type of Insurance cover ever been:

If 'YES' please give full details:

- a) declined? YES  NO
- b) cancelled? YES  NO
- c) required special terms? YES  NO


**PREVIOUS CLAIMS HISTORY**

14.i) List all claims made against the Proposer during the last 10 years, including any made against the Proposer even if cover was not previously purchased. **IF NONE, PLEASE STATE "NONE"**:

Date of Incident	Date of Claim	Amount Claimed	Amount Paid	Amount Outstanding	Details including nature of the allegations and details of Claimant

ii) List all circumstances / complaints which may give rise to a claim being made against the Proposer, even if cover was not previously purchased. **IF NONE, PLEASE STATE "NONE"**:

Date of Circumstance / Complaint	Details including nature of the Complaint and details of the Complainant

15. i) Have all of the above in question 15 been notified to your previous Underwriters: YES  NO

ii) Have all of the above been accepted by your previous Underwriters? YES  NO

16. Please indicate which limit(s) of indemnity you require quotations for:

- ~ million     ° million     1 million     2 million     Other (please specify)

I/We declare and warrant that after enquiry all statements and particulars contained in this Proposal and addenda are true and that no information whatever has been withheld which might increase the risk of the Underwriters or influence the acceptance of this Proposal and should the above particulars alter in any way I/We will advise the Underwriters as soon as practicable. I/We understand that failure to disclose any material facts which would be likely to influence the acceptance and assessment of the Proposal may result in the Underwriters refusing to provide indemnity or voiding the policy in every respect. I/We hereby agree and accept that this Declaration shall be the basis of the contract between both parties if entered into.

NAME OF PROPOSER   
(IN BLOCK CAPITALS)

SIGNATURE  Dated

## ADDENDUM I

**To be completed if not an individual practitioner/therapist**

1. Number of qualified practitioners / therapists?

2. Details of Directors / Partners / Practitioners / Therapists

Name	Qualifications/ Experience details	Employed or Self employed

3. Please provide full details of any equipment used to perform treatment or therapy *(on a separate sheet of paper or use the space below)* and attach any relevant brochure.

4. Please provide details of all information given out i.e. brochures and literature.

5. Please list addresses of each location you operate from *(on a separate sheet of paper or use the space below)*.

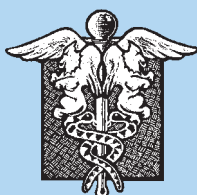
6. i) Do you subcontract any work out? YES  NO

If YES please provide details


ii) What limit of indemnity do you require your sub contractors to insure for?

7. Please provide a copy of your standard form of agreement / contract or letter of appointment.

**PLEASE USE THIS SPACE TO RECORD THE ANSWERS TO ANY QUESTIONS FOR WHICH YOU REQUIRE ADDITIONAL SPACE, NOTING THE APPROPRIATE QUESTION NUMBER.**



# Marketform®

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8 Lloyd's Avenue, London EC3N 3EL

Tel No. +44 (0)20 7488 7700 Fax No. +44 (0)20 7488 7800

INTERNET. <http://www.marketform.com> E-MAIL. [info@marketform.com](mailto:info@marketform.com)